



## **Vacancy – Marketing & Communications Officer (part-time)**

**Job Title:** Marketing & Communications Officer

**Locations:** Chester & Ellesmere Port

**Salary:** £20,138.00 (pro-rata)

**Assignment:** Permanent contract

**Hours of Work:** 18.5 per week

We are looking for a talented and confident Marketing and Communications Officer to join our team and work closely with our Business Development Consultant. You will support our services; increasing our profile to a range of stakeholders, strengthening the image of the charity and raising awareness of our work – improving the lives of disabled people. You will develop and implement marketing campaigns, produce branded marketing materials and keep us visible with your talent for great social media content – raising awareness of our brand, products and services. This is a great opportunity for someone with a creative talent who would like to make a real difference for our charity and the many people we support.

**About you: Ideally educated to degree level or with a professional qualification in Marketing, Communications or PR, you will have a proven track record in a Marketing and/or Communication role (preferably with an understanding of the charity sector), experience of social media tools, website management and Google analytics, creative flair with excellent verbal and written skills together with excellent organisational, project management and team working skills.**

We will offer you:

- Competitive annual salary
- Generous annual leave entitlement plus bank holidays
- Pension scheme
- Mileage allowance for business travel
- Training and development opportunities

**Further information, including a recruitment pack with role description and person specification, is available from: [www.dialwestcheshire.org.uk](http://www.dialwestcheshire.org.uk)**

The closing date is Friday 27 October 2017. For an informal discussion about the role please contact: Keith Roper, Chief Officer, DIAL West Cheshire, DIAL House, Hamilton Place, Chester, CH1 2BH. Telephone: 01244 345655.

